

NOTICE

(Re: Record Date for Shareholders Eligible to Receive the 2025 Cash Dividend)

To: Shareholders of Hanoi Tourist Service Joint Stock Company,

Pursuant to Resolution No. 5 of the Company's 2026 Annual General Meeting of Shareholders, adopted on 20th May 2026, the Board of Directors hereby announces to the Company's shareholders the record date for determining shareholders entitled to receive the 2025 cash dividend, as follows:

1. Issuing organization: **HANOI TOURIST SERVICE JOINT STOCK COMPANY**
2. Stock symbol: **TSJ**
3. Par value: VND 10,000 per share
4. Dividend payment ratio: 12.2489% of the par value per share (each share shall receive VND 1,224.89). The dividend amount received by each shareholder will be rounded to the nearest Vietnamese dong.
5. Record date: **25th August 2026**
6. Dividend payment date: **28th September 2026**
7. Method of payment: Cash or bank transfer
8. Payment venue and procedures for receiving dividends

8.1. Shareholders whose shares are deposited: Shareholders whose shares have been deposited shall receive their dividend payments through the respective depository members where they maintain their securities accounts.

8.2. Shareholders whose shares are not deposited: The procedures are as follows:

a) Cash payment: Shareholders shall complete the payment procedures at the Finance and Accounting Department, Hanoi Tourism Service Joint Stock Company, 2nd Floor, No. 273 Kim Ma Street, Giang Vo Ward, Hanoi City, **commencing 28th September 2026**, during office hours (Monday through Friday). Upon arrival, shareholders are required to present: the Share Ownership Certificate; their Citizen Identity Card (CCCD) or Identity Card (ID Card); and photocopies of the above documents for the Company's records.

b) Payment by bank transfer: The required application dossier includes:

- An Application for Dividend Payment by Bank Transfer (in the Company's prescribed form)
- Certified true copies of the following documents: the Share Ownership Certificate and Citizen Identity Card (CCCD)/Identity Card (ID Card) (for individual shareholders); or the Enterprise Registration Certificate (notarized copy) (for institutional shareholders).

- The application dossier for receiving dividends by bank transfer should be sent to:
HUMAN RESOURCES DEPARTMENT, HANOI TOURISM SERVICE JOINT STOCK COMPANY

Address: 2nd Floor, No. 273 Kim Ma Street, Giang Vo Ward, Hanoi City

Telephone: (+84 24) 3726 2626 – Extension: 208

NOTES:

- The Company shall make dividend payments only to shareholders entitled to receive dividends whose names appear on the shareholder list as of 25 August 2026, prepared by the Vietnam Securities Depository and Clearing Corporation (VSDC).

- Where a shareholder authorizes another person to receive dividends on his/her/its behalf, the authorized representative must present: a valid Power of Attorney certified by the competent authority; a certified true copy of the shareholder's Share Ownership Certificate; and certified true copies of the Citizen Identity Card (CCCD)/Identity Card (ID Card) of both the authorizing party and the authorized representative.

- In accordance with the applicable tax laws and regulations, the Company shall withhold 5% Personal Income Tax (PIT) from dividend payments made to individual shareholders before making payment.

- For shareholders receiving dividends by bank transfer, any bank transfer charges (if applicable) imposed by the bank where the Company maintains its payment account shall be borne by the shareholder. Such charges shall be deducted directly from the dividend amount payable to the shareholder./.

Recipients:

- As stated above;
- CBTT: cims/web
- Filed: Clerical office.





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CÔNG TY CỔ PHẦN DU LỊCH DỊCH VỤ HÀ NỘI

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness

REQUEST FOR PAYMENT OF THE 2025 DIVIDEND BY BANK TRANSFER

To: Hanoi Tourist Service Joint Stock Company

Pursuant to the Company's Notice No. 166/TSC dated 11 August 2026 regarding the payment of the 2025 dividend in cash, I/We hereby request the Company to transfer the dividend amount to my/our bank account based on the following information:

1. Shareholder Information:

- Full name of shareholder: _____
- Type of legal identification document: ☐ Citizen Identity Card ☐ Identity Card
☐ Enterprise Registration Certificate (for institutional shareholders)
- No _____ Date of issue: _____ Issue: _____
- Address: _____
- Telephone number: _____
- Number of shares held (as of the record date of 25 August 2026): _____ shares.
(In words: _____)

2. Dividend Receiving Account Information

- Beneficiary name: _____
- Account number: _____
- Bank: _____ Branch: _____

I/We hereby undertake that:

- All information provided above is truthful, complete and accurate, and I/we shall be fully responsible before the law for the legality of this request for dividend payment by bank transfer and for the status and identity of the beneficiary receiving the transferred amount.

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Shareholder requesting payment

(Signature, full name and seal, if the shareholder is an organization)

Notes:

- The beneficiary name must be the same as the name of the securities owner.
- Documents to be enclosed: a certified true copy of the Share Ownership Certificate and a certified true copy of the Identity Card/Citizen Identity Card (CCCD) (for individual shareholders), or a notarized copy of the Enterprise Registration Certificate (for institutional shareholders).
- Address for submission of documents: Human Resources Department – Hanoi Tourism Service Joint Stock Company. No. 273 Kim Ma Street, Giang Vo Ward, Hanoi City. Telephone: (+84 24) 3726 2626 (Ext. 208)



REQUEST FOR PAYMENT OF THE 2025 DIVIDEND IN CASH

To: **Hanoi Tourist Service Joint Stock Company**

Pursuant to the Company's Notice No. 166/TSC dated 11 August 2026 regarding the payment of the 2025 dividend in cash, I/We hereby request the Company to pay my/our 2025 dividend in cash based on the following information:

1. Shareholder Information:

- Full name of shareholder: _____
- Type of legal identification document: ☐ Citizen Identity Card ☐ Identity Card
☐ Enterprise Registration Certificate (for institutional shareholders)
- No _____ Date of issue: _____ Issue: _____
- Address: _____
- Telephone number: _____
- Number of shares held (as of the record date of 25 August 2026): _____ shares.
(In words: _____)
- Amount of the 2025 dividend payable: _____ VND.
(In words: _____)

2. I/We hereby undertake that:

- All information provided above is truthful, complete and accurate, and I/we shall be fully responsible before the law for the legality of this request.

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Shareholder requesting payment

(Signature, full name and seal, if the shareholder is an organization)

Lưu ý:

- Documents to be presented: the original Share Ownership Certificate and Identity Card/Citizen Identity Card (CID) (for individual shareholders), or a notarized copy of the Enterprise Registration Certificate (for institutional shareholders).
- Dividend payment address: Finance and Accounting Department – Hanoi Tourism Service Joint Stock Company. No. 273 Kim Ma Street, Giang Vo Ward, Hanoi City. Telephone: (+84 24) 3726 2626